



475 Northern Boulevard
Suite 11
Great Neck, NY 11021
Tel: 516 466 7720
Fax: 516 466 7723
information@reddycare.net
www.reddycare.net

Full-Time Medical Biller

Do you enjoy working for a team oriented company focused on giving back to the community?

Reddy-Care Physical Therapy is seeking an experienced medical biller who has high ethical standards, a strong desire to grow within our company, possesses a strong purpose, and will help our company advocate patient care via challenging insurance companies. You must be a team player, honest and reliable. We offer competitive salaries and benefits package.

We believe that in a service industry, quality ensures success. We are known as an organization of ethical, honest, and knowledgeable professionals. Therefore exceptional professional standards are a valuable aspect of our company's success.

Duties and Responsibilities:

- Medicare billing
- Workers Comp & No-Fault billing and claims submission
- HMO and third party billing
- Authorizations and Prior approvals
- Appeals & grievances for claim payments as well as authorizations
- Collections
- Medicaid billing
- Secondary billing (COB)

Requirements:

- Minimum 3+ years experience.
- Ability to multitask and follow through.
- Knowledge of ICD-9 and CPT coding, modifiers and medical terminology.
- Knowledge of insurance benefits.
- Must be proficient in computers as well as electronic billing.
- Excellent attention to detail and the ability to keep current with insurance policy changes.
- Authorization and prior approval knowledge.
- Knowledge of Credentialing to insurance carriers including Medicare
- Well-developed interpersonal and communication skills.
- Honest & trustworthy

Qualified candidates only should email your resume in Word (or RTF) format to jobs@reddycare.net or fax to 516/466-7723.

This is an excellent opportunity for an individual to grow and advance with a progressive, cutting edge company!

